

BOX PARISH COUNCIL

Mrs.M.S.CAREY

COUNCIL OFFICE
Clerk to the Council

THE PARADE

BOX

Office open to public

CORSHAM
Monday & Thursday

WILTS SN13 8NX
9.30 – 12.30
or by appointment

Telephone: 01225 742356

E-mail: support@boxparishcouncil.gov.uk
Website address: www.boxparishcouncil.gov.uk

4th November 2024

Dear Councillor,

You are summoned to a meeting of the Buildings Management Committee to be held at the Parish Council Offices on Monday 11th November 2024 commencing at 7.00 p.m. to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question time
3. Declaration of interest relating to items on the Agenda
4. To receive the Minutes of the meeting held on 9th September 2024 and to consider any issues not covered by the Agenda
5. Monitoring of Budget: Budget setting 2025/26
6. Pavilion
 - a) Any issues raised by the user groups
 - b) Boiler - update on solar panels
 - c) Motion sensor tap for disabled toilet – updated quotations

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- d) **Electric hand dryers in the toilet – updated quotations**
- e) **Heating - reported issues with thermostat**

7. Project updates

- a) **Pavilion booking software – update**
- b) **CCTV Policy and Processes - update on draft**

8. Items for discussion

- a) **Updating Safeguarding Policy including Councillor training**
- b) **Council Offices - Timber on top of railings/repairs to front wall – update on quotations**

9. Jubilee Youth Centre – update and volunteer representative

10. Forward Plan/Risk Assessment and Asset Management

11. Items of Report and Future Agenda items

12. Date of next meeting - 13th January 2025