



BOX PARISH COUNCIL

A MEETING OF THE BOX HILL COMMON & RUDLOE MANAGEMENT AND RIGHTS OF WAY COMMITTEE WAS HELD ON 15th APRIL 2019

- 1. Present:** Councillors: R. Case (Chairman); R. Davies; S.Gould;
D. Moore; S. Parker; M. Tye; J. Whitford
Mrs Carey (Clerk)
- 2. Apologies** Nil
- 3. Absent:** Nil
- 4. Public Question Time:** There were no members of the public present.
- 5. Declarations of Interest:** Nil
- 6. Actions:**

Issue Raised	Start date	Actionee	Due date
<u>Lacy Wood</u> New Notice Board	October 2018	Cllr Moore/The Shed	End of May 2019
Joel to cut back overhanging branches	April 2019	Joel Arney	End of April
Peppercorn rent	April 2019	Clerk	April 2019
Planning application for hard standing – Clerk to speak to P.Coleman and R. Veasey	October 2018	Clerk	End of April
<u>Risk assessment</u> Cllr Hill to collate all the Risk Assessments	February 2019	Cllr Hill	End of May
Obtain quotes for work to Ash trees in September	April 2019	Clerk	September 2019
Removal of shed: Owner to be Instructed to remove the shed	February 2019	Clerk	End of April
<u>Rights of Way</u> New signpost Middlehill	October 2018	The Shed	August 2019
Repair stile at Boxfields Rd	October 2018	Cllr Gould	Next meeting
Repair stile at Footpath 20	October 2018	Cllr Gould	Next meeting
Signs for paths by Wadswick	December 2018	Clerk	

Green Stiles and paths on Hazelbury Manor need Attention	December 2018	Clerk	Next meeting
<u>Rudloe Play Area</u> Obtain quotes and ask Steering Group what its plans are for the play area	April 2019	Clerk/Cllr Parker	Next meeting
Reply to letter re Speed of traffic on Box Hill/Boxfields Rd and Quarry Hill	April 2019	Clerk	End of April

7. Minutes: The Minutes of the Meetings held on 19th February were taken as read and signed as being a true record

8. Update on issues:

- Lacy Wood: New risk assessment drawn up
Notice Board: The Clerk had spoken to Steve Wheeler but no original artwork was available. It was agreed to use the sign as it is
- Hardstanding: The plans had been drawn up but were inaccurate. Clerk to speak to Paul Coleman and Rodney Veasey re a new plan
- Risers on steps on Lower Common; the work had been carried out
- Quotes for work to Ash Trees; It was agreed to pursue the quotes in September
- Removal of shed: Owner to be informed to remove the shed by the end of April or the matter will be referred to a solicitor
- Rights of Way: Cllr Gould will pursue these issues
- Signpost for Middlehill; The Shed are building this
- Signposts at Wadswick: Mr Barton had been in contact with the Rights of Way Warden to waymark the paths
Stiles and paths on Hazelbury Manor – Clerk had contacted Carter Jonas who were taking the issues up with the Estate Manager

9. Matters Arising:

a. Lacy Wood:

The frame for the notice board is nearly complete. The bird boxes had been put up.

Cllr Tye reported that some of the nettles need managing and it was agreed that this would need to be done by strimming.

It was agreed to continue with laying in any more brushwood along the fence

There was a dead tree with low overhanging branches. Clerk to ask Joel to cut these back.

The wooden slats on the top seat in the glade are rotten and will need attention.

b. Box Hill Common:

The draft Management Plan for the day to day management of the Common

was discussed and agreed

Lower Common

It was agreed to leave the work to reduce the crowns on two very large Ash trees below the viewing area. Quotes to be obtained in September. **Action: Clerk**

Mr Churchill had carried out some work and will be clearing and tidying up in the next few days.

- c. **Japanese Knotweed:** The area had been cut. It was agreed to monitor to see if the knotweed regrows.
- d. **Pig and a Jig:** This will be held on 6th July with a changed, more family orientated formula. The event will be starting and finishing earlier and a road closure order had been applied for. Copy of the Application for Use of the Common had been received, together with a Risk Assessment, and this was agreed.
- e. **Boundaries by Albion Terrace:**
Letter should be sent annually in April reminding them that the land is owned by the Parish Council.

Shed: Letter received from the owners of the shed stating that due to problems with a neighbour they were unable to remove the shed. It was agreed to reply stating that it was a civil matter between him and the neighbour and the shed must be removed from Parish Council land by the end of April or the matter would be referred to a solicitor.

10. Forward Plan: No further updates.

11. Risk Assessments: Cllr Case carries out a regular risk assessment with Joel when they meet every two months. Cllr Hill will be sending out the final copies to Committee Chairmen.

12. Rights of Way:

Matters Arising:

- a. **Clearing of footpaths:** On-going.
- b. **Monitoring of footpaths:** Committee member to monitor some of the path
List of the owners of footpaths. It was reported that this information is readily available from Wiltshire Council and local knowledge.
- c. **Items that have been reported:**
New signpost at Middlehill junction: The is being made by The Shed at a cost of £400
Footpath from Boxfields Road: The stile on one of the newly designated paths is broken. Cotswold Wardens to look at this
Footpath 20: The stile needs repairing **Action: SG**
- d. **Proposed diversion of part of F56:** The diversion order had been made and the Cotswold Wardens would be installing a kissing gate
- e. **Footpaths at Wadswick (51, 52 and 53):** The landowner had approached Wiltshire Council re the waymarking of the footpaths
- f. **Footpath 59 and 60 – Hazelbury Manor:** Carter Jonas are taking

the issues up with the Estate Manager

13. Forward Plan: nil

14. Management of the Rudloe Area:

- **Rudloe Steering Group:** Cllr Tye reported that they are waiting for the date of the next meeting. Cllr Davies reported that he had attended a meeting of local residents who were proposing to set up a Community Interest Company and were applying to Wiltshire status for the green to be given Village Green status
- **Mosaic sign:** Area Board and Green Square had made a grant towards the cost of the board and the Parish Council had met the shortfall. The Shed are making the frame for the sign and the artwork was being drawn up by the School.
- **Pavements:** Chris has been clearing the pavements.
- **Play Area:** It was reported that this was in need of repainting and quotations for the work will be obtained. Cllr Parker to establish whether the Steering Group have any plans for the play area. **Action: Clerk/SP**

15. Correspondence:

- a. **Speed of traffic on Box Hill/Boxfields and Quarry Hill;** Copy of a letter sent by a resident to Community Area Transport Group regarding the speed of traffic. Clerk to send details of the metro count results. **Action: Clerk**
- b. **Public Consultation re using Leafy Lane woods as a Natural Burial Ground:** Public consultation to be held on Tuesday 23rd April from 4-7 pm. Several Councillors will be attending and will report back at Full Council.

16. Nature Trail Leaflet: Cllr Whitford reported that he will be drawing up a summary of the flora on the Lower Common over the next few months and asked other Councillors to look at this and take photographs. It was agreed that the Committee should look at managing the Spanish bluebells which would destroy the native species. English bluebells to be planted in the Autumn.

17. Items of report and future agenda items:

- a. **Incident in the Cemetery:** It was reported that there had been an incident when a 20 year old had been found incapacitated last Saturday afternoon. She was not local but had travelled from Bournemouth. She was put onto a seat in the Cemetery and the tenant from the Lodge tried to get assistance. He rang both the police and the ambulance service but did not get any help until midnight. Clerk to obtain further details and to write to the Chief Constable and the Ambulance service.

18. Date of next meeting: To be arranged

Meeting closed at 8.55 pm

Chairman