



BOX PARISH COUNCIL

A MEETING OF THE BOX HILL & RUDLOE OPEN SPACES COMMITTEE WAS HELD AT PARISH COUNCIL OFFICES ON 17th JUNE 2024

1. **Present:** Councillors: D. Dorey (Chair); R. Davies; I. Johnston; S. Roche; M. Tye; B. Walton; T. Walton; J. Clifford

Apologies Councillor Bolton
2. **Public Question Time:** There were no members of the public present.
3. **Election of Vice Chair:** Councillor Johnston was elected unanimously.
4. **Review of the Terms of Reference:** The Terms of Reference were reviewed
5. It was agreed that The Box Parish Council Tree Policy be added to the list of policies .
6. **Minutes:** The Minutes of the Meeting held on 22nd April were amended 9.c) Change firewood to felled wood. The minutes were then taken as read and signed as being a true record
7. **Update on Issues raised and any other matters arising from the minutes:**
 - **Albion Terrace – restoration of the retaining wall.** The work started today with a section of the wall being taken down there is no completion date as yet as it depends on the condition of the bank being assessed. The residents have previously been requested to remove the items stored on the Common ie old trampolines and lawn mowers It was agreed that another letter to resident(s) be sent stating that if the items are not removed the Council would remove and recharge the costs to the residents; Action to check with Councillor Wright as to ownership of the items.
 - **Bridlepath adjacent to Albion Terrace:** Councillor. B. Walton reported that this now has a quantity of builders rubble on it; Councillors T. Walton and Dorey will visit the nearby property where building work is taking place and request it is removed
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 - **Interpretation Boards:** Councillor B Walton reported that idVerde had wanted logos added and a different size for the boards; the images of the fruit and map have been redrawn; appropriate and final designs have been sent to idVerde; currently awaiting a response. Temporary boards have been installed for Big Green Week
 - It was Resolved that if idVerde could not agree the design Box Parish Council would install the boards as designed including painting the supporting posts to ensure completion of this project.
 - **Apple Day:** Following the success of the Big Green Week; it was proposed to hold an Apple Day in the orchard area the Lower Common As

UK Apple Day is Monday 21st October the suggested date to be Sunday 20th October working party session;.Councillors B. Walton and Tye to coordinate

- **Management Plans**: During Big Green Week people did ask to be able to access the management plans for Box Hill Common, Lacy Wood and Thoday Wood; It was resolved that updated plans would be posted on the council website together with an updated location map.
- Councillor. Dorey will review the management plans.

8. **Update on the management of the Rudloe Area**

- **Rudloe Play Area update on completed works**: Total cost of materials was £1,358.85; labour provided by Community Payback team and Box Parish Councillors.Council Open Spaces Workers do weekly safety inspections of the play area and equipment .
- It was resolved that until the lease with Wiltshire Council is clarified no further improvements will be undertaken

9. **Any correspondence:**

- **GWR bench on top of Common:** An offer has been received from V. Tye and D. Moore to renovate the GWR bench and repaint in GWR colours. It was requested that an estimate of the costs of materials be obtained
- **Recommendation: Request V. Tye and D.Moore to estimate costs.**

10. **Update on Forward Plan/Risk Assessment and Asset Register:**

Councillor Dorey will review and update these;

11. **Items of report and future agenda items:**

Recommendation: That all Councillor Surgeries and working parties dates be added to the calendar and put on the website.

- **Steps to stairway to heaven:** Councillor Dorey to check damage and report back
- **Community Payback team** – not available on the last weekend of June due to Supervisor on leave unless cover is found;
- request for a pro forma for Councillors when meeting and greeting the team be prepared
- **Bench to top of hill at Rudloe** –substantial replacement has been put in place . A letter of thanks to be sent to the Revels Committee from the Parish Council.

11. Date of next meeting: 19th August 2024

Date of next walkabout Friday 16th August at 4 p.m. meet at car park on Box Hill Common.

Chairman

Meeting closed at 7.55 pm